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text
&
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employment history

CBS Interactive

Freelance Editor, 2010.
(The online unit of CBS. www.cbsinteractive.com)

Wiley Publishing/Word One

Freelance Proofreader, 2007–08.
(A major publisher of trade, professional, scholarly, and educational books. www.wiley.com)

Red Herring

Senior Editor, 2007.
(A magazine and Web site about the business of technology. www.redherring.com)

CNET News.com

Associate Editor, 2000–06. Copy Editor, 2000.
(During my time there, this tech-news site regularly scooped publications such as *The Wall Street Journal*. Links to its articles were a permanent fixture on *The New York Times'* Technology home page, and the site won many awards, including, in 2004, a National Magazine Award from the American Society of Magazine Editors, for general excellence online [the award is the magazine equivalent of the Pulitzer Prize]. www.news.com)

The San Francisco Bay Guardian

Copy Editor, 1999–2000.
(An alternative weekly newspaper. www.sfbg.com.)

CNET

Freelance Writer for Snap.com, 1998–99.
Freelance Copy Editor for various CNET sites, 1997–99.
Full-time Copy Editor for CNET.com, 1996.
(CNET is one of the Net's largest Web site networks. Search site Snap was eventually sold to NBC, and CNET was acquired by CBS Interactive. www.cnet.com)

San Francisco State University

Lecturer in creative writing, 1995.

USA Today

News Assistant, Los Angeles bureau, 1993–94.
(A national daily with a print circulation of 1.8 million—the second largest in the United States. www.usatoday.com)

Movies USA

Copy Chief, 1991–92. Assistant to the Editor, 1990.
(*Movies* was a national monthly magazine with a circulation of 1.25 million.)

highlights of qualifications

Thorough yet fast

A practical perfectionist, I pay close attention to details without getting bogged down by them.

Easy to work with under pressure

No stranger to tense deadlines, I keep cool and help others do the same.

Considerate

I understand my colleagues' needs and stressors, and I time and tailor my interactions accordingly.

Responsible but fun

I know how to get the job done while having a good time.

skills

Copyediting + Proofreading

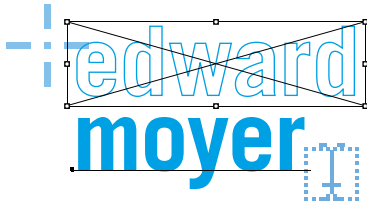
- + As a staffer and freelancer, handled the range: full-length books, breaking news, and blog items; calendar listings and complex graphics; multipart features and in-depth Q&As. Took care of the editor in chief's column, kept home pages error free, and wrote a popular weekly style note for reporters and other editors.
- + Familiar with *The Chicago Manual of Style*, *The Associated Press Stylebook*, *Words into Type*, and other references.

Editing

- + As a staffer for one of the Web's prime tech-news sites, performed line edits and frequent first reads, dealing with full-on rewrites as well as quick tweaks. Worked directly with reporters to develop and refine story ideas, and played the role of coach to inspire staff and improve overall writing. Cracked the whip with force yet diplomacy, keeping reporters on track, on deadline, and on my side. Also managed larger projects, including the News.com "Vision Series" for 2003, which won an award for in-depth articles from the Society of Professional Journalists.

Graphic Design

- + As a student, designed and created books, brochures, identity systems, infographics, packaging, postcards, posters, promotional campaigns, typefaces, wayfinding systems, and Web sites.
- + As a magazine staffer, frequently served as photo editor; chose and secured art for stories and maintained contact



skills

with major photo agencies. Also, owing to a sympathetic understanding of the art department's needs, became liaison between art and editorial, and codeveloped layout concepts for various special departments and features.

+ Firm foundation in Illustrator, InDesign, and Photoshop. Experience with After Effects, Dreamweaver, CSS, HTML, and QuarkXPress.

Management + Organization

+ As a staffer at a magazine, often performed managing editor duties; oversaw production schedules and made sure deadlines were met, following up with well-timed reminders to everyone from freelancers to the art department to the printer.

Research + Reporting + Writing

+ As a staffer and freelancer, wrote everything from cover lines to cover stories. Researched and reported on artists, movie stars, mercenaries. Interviewed personalities as diverse as hard-core musician Henry Rollins, studio head Sherry Lansing—the first woman to helm a major film company—and performers Lily Tomlin, Laurence Fishburne, and Julie Andrews, among many others.

+ Articles in *USA Today*, *Spin*, *The Los Angeles Reader*, *The San Francisco Bay Guardian*, the San Francisco Museum of Modern Art's *Open* magazine, and elsewhere. Fiction and poetry in *ZYZZYVA*, *The San Francisco Review of Books*, other publications.

education

BA, journalism, California State University, Northridge.
MFA, creative writing, San Francisco State.
BFA program, graphic design, San José State (core classes).